

Berkeley College of Chemistry

EQUITY INCREASE EXCEPTION REQUEST

Employee Details

Name: _____

Employee ID: _____

Department: _____

Job Code: _____

Working Title: _____

Job Description: _____

Salary: _____

Supervisor: _____

Salary Details

Is this equity increase part of a reclassification?

Does Compensation (People & Culture) already support the reclass request?

Proposed Salary:

% Increase over current salary: _____

Current Salary as a % of the compa ratio: _____

Proposed Salary as a % of the compa ratio: _____

*Per PPSM: Calculate compa ratio: employee's base salary divided by the salary range midpoint, expressed in a percentage.

https://hr.berkeley.edu/sites/default/files/hhcm_fy18_ppsm_merit_roster_column_heading_definitions.pdf

Funding Source (grant, gift, department funds, etc): _____

Reason/Justification for Increase:

How did you determine the amount of the proposed equity increase?

What is the rationale for the proposed increase?

What is the threat/risk if this equity increase is not approved?

Additional Comments

Supervisor Approval: _____ Date: _____

Chair / Dept Manager Approval: _____ Date: _____

Sr Asst Dean of Administration Approval: _____ Date: _____

Dean Approval: _____ Date: _____