



UNIVERSITY OF CALIFORNIA, BERKELEY

# DEPARTMENT of CHEMISTRY NEWSLETTER

Department of Chemistry, 419 Latimer Hall | <http://chem.berkeley.edu>

## Department Updates

### GRADUATE UNIT

#### Fall 2009 Course Evaluations

Course evaluations are to be completed by students during the final week of formal instruction (November 30 through December 4). Evaluation packets will be placed in instructors' mailboxes by Wednesday, November 25. In cases where the packets are too large or too numerous, an email will be sent to the instructor to pick them up in 419 Latimer Hall.

#### Spring Textbook Orders

All textbook orders should have been placed by now. Contact the Cal Student Bookstore to place additional orders (642-9000, ext. 682 phone, 642-6102 fax, or [text@berkeley.edu](mailto:text@berkeley.edu)).

#### Fall 2009 Course Information Reminder

Fall 2009 Course Information Requests were due on October 7. Any outstanding requests (times/locations of Chem 298 group meetings and Chem 300 GSI meetings) should be emailed to Lynn Keithlin ([keithlin@berkeley.edu](mailto:keithlin@berkeley.edu)).

#### eGrades

eGrades is open and will be closing on December 27, 2009. Please check Bear Facts now to make sure you have access to your course(s). This also includes Chem 298, Chem 299, Chem 300, Chem H194, etc. If you have any concerns, please contact the eGrades Hotline at 2-0179, 2-5042 or [egrades@berkeley.edu](mailto:egrades@berkeley.edu).

### UPCOMING DEADLINES

eGrades Deadline	December 27
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### GRADUATE UNIT CONTINUED

#### Spring 2010 GSI Teaching Assignments

Spring teaching assignments are in progress and should be finalized in late November.

#### Faculty Schedules

Please keep the 2010 Spring Visit dates in mind when scheduling your faculty. Thank you!

February 26

March 5

March 12

March 19

### ACADEMIC UNIT

#### New Minimum Compensation for Postdoctoral Scholars

The minimum annual compensation for all categories of postdoctoral scholars (postdoctoral scholar-employee, postdoctoral scholar-fellow, and postdoctoral scholar-direct paid) have increased from \$35,500 to \$37,400, effective October 1, 2009. Steps I, II, and III reflect the new rate. You can locate the new salary table at <http://apo.chance.berkeley.edu/scales0910.html>.

#### Time Sheets Reminder

Time sheets are due the third day of each month. Please submit your November time sheet by November 3.

### Out of the Office:

Aileen Harris: Nov 4-6 ABRCMS Conference, Nov 23-25  
Carisa Orwig: Nov 4-10 ABRCMS Conference

### Next Issue:

December Updates and Events